

OBJECTIVE

Obtain a full time position that utilizes my artistic and technological strengths as well as my management, communication and organizational skills in educational web and/or print media.

EXPERIENCE

eLearning Lead Developer
Granite Services (GE Energy)
2005—present

Niskayuna, NY

- Leading the development of e-Learning courses for global, country and site specific topics
 - Worked multiple projects simultaneously
 - Accepted new responsibilities
- Managing eLearning course development including project planning, coordination, tracking and scheduling
 - Managing time and resources between customers, team members, and projects
 - Problem solving
 - Quality assurance
- Improving internal processes
 - Learned processes
 - Recognized improvement areas
 - Suggested multiple solutions
 - Organized and implemented more efficient, improved process for updates

Freelance
2003—present

East Greenbush, NY

- Logo/Identity design
- Web design, development and maintenance
- Digital Illustrations
- Photography and print preparation

Graphic Design Co-op
Clinical Tools, Inc.
2004

Chapel Hill, NC

- Visualized and created vector illustrations for online CME courses
- Developed CSS for websites
- Worked on multiple projects with teams

Interface Design
Rensselaer Coursework
2004

Communication course researching and developing effective hypermedia programs

- Collaborated with team members to apply theory and research to design and develop an interactive program
- Performed and evaluated usability testing on the program we created

SKILLS

Technical

Windows 95-XP, Mac OS, C++, HTML/XHTML, CSS, Javascript, PHP, MS Office, Adobe Products, QuarkXPress, AutoCAD 2000, Macromedia Products, Visual Studio

Personal

Detail Oriented, Creative, Organization, Multitask, Adaptable, Team Player, Communication, Self Motivated, Strong Work Ethic

ACTIVITIES

Volunteer Firefighter
Clinton Heights Fire Department
2006—present

East Greenbush, NY

- Sought and obtained an opportunity to give back to my community
- Received NYS Training and Certifications in: Firefighter 1, Firefighter 2, Fire Police, Structural Collapse Operations, Apparatus Operator-EVOC, ICS 100, NIMS 700, AVET, Firefighter Survival, FAST, Engine Company Operations, National Safety Council First Aid, National Safety Council CPR with AED

EDUCATION

Rensselaer Polytechnic Institute

Bachelor of Science Cum Laude in Electronic Media Arts and Communication